



**EMPLOYER** – COMPANY NAME: \_\_\_\_\_

POSITION/ JOB: \_\_\_\_\_ HOW LONG: \_\_\_\_\_

SUPERVISOR/ MANAGER: \_\_\_\_\_ CONTACT #: \_\_\_\_\_

MONTHLY SALARY: \_\_\_\_\_

**ADDITIONAL/ CHARACTER REFERENCES (OPTIONAL):**

Other than Family Members Please

NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

CLOSEST RELATIVE: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

Tenant Screening Criteria

- Two pieces of identification, including one photo ID, must be presented with application
- **Minimum of two references from unbiased sources, including at least one landlord reference (preferably present & previous landlord/ agent)**
- No pets of any kind are allowed unless authorized by the landlord. A pet deposit will be required (half of the months' rent) and a pet agreement signed.
- Maximum of two people to occupy each bedroom in a property

All Personal information gathered by the Landlord or Agent shall be used only for the purpose of checking the applicant(s) suitability prior to entering into a rental or lease agreement. This Confidential Rental Application personal information shall not be shared with other persons, authorities, or entities.

We respect your privacy and have adopted a Privacy Code that manages the way in which we hold, use and protect your personal information.

*I/We certify the information provided in this application is true and correct.*

**I Hereby Agree To Have the Landlord or Agent Conduct Credit and Personal Checks.**

**TENANCY WILL BE DENIED** if you misrepresent any information on this application. If misrepresentations are found after the rental agreement is signed, your rental agreement will be terminated.

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**WE RESERVE THE RIGHT NOT TO PROCESS INCOMPLETE APPLICATIONS. PLEASE ENSURE ALL INFORMATION IS FILLED OUT IN FULL.**

**ALL INFORMATION IS DEEMED CONFIDENTIAL**